Warwickshire Safeguarding

Meeting	Safeguarding Executive Board Meeting	
Date	Tuesday 18th June 2024	Abbreviations
Present	Janet Goffe *(Warwickshire Safeguarding)* Pete Sidgwick *(Warwickshire County Council)* Jill Fowler *(Warwickshire County Council)* Kerry Grocott *(Warwickshire Safeguarding)* Jackie Channell *(ICB)* Elaine Coleridge-Smith *(Independent Chair)* Nigel Minns *(Warwickshire County Council)*	**Chair/JG** **PS** **JF** **KG** **JC** **EC** **NM**
Apologies		

Item	Discussion
1.	**Welcome, Introductions and Apologies**
	The Chair welcomed everyone to the meeting.
2.	**Approval of previous meeting minutes**
	The previous meeting minutes were agreed as an accurate record.
3.	**Adult Safeguarding Items**
	CQC Inspection Outcome – Mental Health Services JC updated the board. There is reassurance that there are enough eyes on this and action plans in progress in terms of change. From a safeguarding perspective, JC has met with the safeguarding lead at CWPT and has been informed that a training package has been put in place following the visit. Also, the polices and processes have been issued within a month of the CQC visit, and access to the referral route. A data analyst completed the date guide. This has now been added and sent to mental health managers. There are daily huddles, the information is available to all staff, Section 75 is monitored and weekly meetings take place. This is a very comprehensive package that has been put in place that responds to all concerns raised from the inspection. JG posed the question to the board- do we need a re-audit or are we satisfied? JC informed the board that they are regularly monitored, there is a safeguarding committee which ICB attends, dip samples and spot checks are being carried out etc. The CWPT Lead carries out spot checks on all the wards on a regular basis. The Board can be reassured that this is not going off the radar. The Deputy Chief Executive of CWPT also raised this at a quality meeting, so it is on the agenda for meetings across Warwickshire. There will be an update asked every three months. The last visit was 12 months ago, but enough visits will take place until the organisation gets up to scratch. It is important to note that there were areas that were positive. ICB will continue to keep a close eye on progress. PS raised if there was an internal action plan carried out at the organisation once they received the report? Would this be a good thing for to be made available? If they have carried out the action plan by themes, these actions could be pulled out. It would also be useful to see the organisational paper trail from this. JC will request

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	for the safeguarding lead from CWPT to attend the next Executive Board Meeting to run through this. KG to send invite accordingly. **WSAB Draft Constitution and Proposed Structure** JG ran through the draft constitution for the board. The paper is broken up into three sections. Within the body of the report, the board were asked, where appropriate, for approvals and agreement. Section 1.1 agreed. Section 2.7, the overview report goes through the key areas which executive members will need to give back feedback and approval. JG sought a view on whether we go for annual strategic plan or a three yearly strategic plan with a number of years delivery plan. ECS raised that potentially the adult safeguarding will be a standalone board after the autumn. Normally we would work together with all the partners to create this. PS agreed having a three-year plan makes sense, in terms of transition, a lot of the decisions that are going to be made are likely to be made with the new boards, what we need to accept is the first year, we will be taking the current priorities from the joint board into the separate boards. Section 7 and appendix 1. Discussion over whether we have a small Safeguarding Adult Board group for planning and whether we want an Executive Group for adults too. PS said Heads of Housing used to be on the safeguarding board, including the portfolio holder. Rather than an Executive Board we should have a broader group with the inclusive of Health Watch as a partner, chair or chief executive would be a good core member. NM informed the group that the children's partnership has gone a slightly different way with the children's arrangements, there is a small executive group that we have at the moment which is between meetings to manage the agenda. It is not a higher level, but that's the model we use. JC was in agreement with PS and NM, having a different type of structure can be beneficial. Conversations with health colleagues has suggested that there is anxiety concerning having a separate partnership as this is going to increase meetings for the majority and we have to be mindful of that. Health colleagues cover Warwickshire, Coventry and Solihull, so they have a significant amount of meetings to attend. We need to bear this in mind for health. PS said to move forwards for the SAB, there needs to be a structure with a focus on agenda setting. Section 8- NM raised the language used in this section. We should use the term for both, rather than two separate meetings, involve all the three bodies which are responsible. On the 12th August there is a meeting with all the chief officers. Trying to do more than one thing and separately, causes confusion, 'overarching safeguarding meeting for the area' meeting should be created and this should cover adults and children. Then create separate boards which sit beyond that. Section 9- ECS is happy to chair to enable continuity. All in agreement.

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	Section 11- all in agreement. Section 12/ 12.7/12.15 board have agreed today, to meet without an Executive, but also to meet every two months and then review. PS challenged as to whether this is a subcommittee of the council, the technical intricacies need to be reviewed, and a clear understanding of our responsibilities e.g. have we got the delegated authority to make decisions? What form will the new SAB be- will it follow the old form- JG to review this. JC asked for clarification on the rough sleeping guidance. JG confirmed that the board are required to have a clear strategy to respond to this and an understanding of how the WSAB will meet the objectives. There are other partnerships and separate pieces of work that needs to be mapped to avoid duplicity and review what can be aligned to this area of practice. This does need to be given some attention. ECS raised concern about the equity in contribution, regarding the resource implications and WSAB not being let compromised by the split of WSP. PS suggested the high-level execs need to have a conversation around this. Ultimately if it is going to be a third split around the statutory partners, we would have to address the financial constraints accordingly. A proposal will need to be presented to the higher-level group in August over what is planned for next year and any opportunity identified to joint objectives, safeguarding themes and sharing of resources. ECS suggested that the board should discuss this further. General agreement on the sub-groups, but details to be decided against financial constraints. Section 13- all in agreement. Section 15. JG- need a system approach for sharing information. Where we can avoid duplicity across this. Board is in agreement to this. **Proposed WSAB and its proposed Infrastructure Illustration** Discussion amongst the board over structures and financial constraints. Two separate boards ensure overseeing, in terms of staffing. NM suggested presenting an ideal option and a minimum option, in which then the chief officers have the option to decide. The role of the Business Development Officer and a Quality Assurance Officer is very different and there is pressure on the team when one leaves. PS said to start on the premise that we need to set up two teams and the finances will be part of the challenge. Currently there are two many steps where we are now.

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	JF requested clarification on how long this arrangement would be for. JG confirmed that the staff structure would be established firstly and a year-on-year review on whether to build capacity in the team, would be undertaken. These would be permanently funded posts. JC suggested to finalise the decision, it would be beneficial to look at the proposed structure in comparison with other councils and if it is sustainable as a fixed term option. There is no guarantee of any further financial aid in the future. JF said there is a need to also factor in that police and health will not be doubling their resources, therefore, the extra work generated from the new structure in the partnership, will not be taken up by these other sectors. Development Day- JG will check when this is taking place and add it to the report. Discussion over recent job posting for the Children's Partnership Business Manager. All in agreement that the post needs to be made available to members of the existing Business Team of Safeguarding Partnership. The role is second tier managerial. ECS stated that the post needs to be extended for external staff rather than just internal. JG- confirmation that financial report will be re-circulated.		
Ref	**Action Required** *(if any)*	**Action Owner**	**Timescale**
3.1	**Action:** Maxine Nicholls to be invited to next Executive Board Meeting to discuss the CQC Inspection for Mental Health Services.	**KG**	**This week**
3.2	**Action:** Section 8- creation of 'overarching safeguarding meeting' for the area.	**JG, AB**	**Ongoing**
3.3	**Action:** Review form of SAB, section 12.	**JG**	**Ongoing**
3.4	**Action:** Development Day- add to the final report.	**JG**	
3.5	**Action:** End of year financial report shall be discussed at the next Executive Board Meeting	**JG**	**Agenda Planning Meeting July**
4.	**Children Safeguarding Items**		
	For Approval – 7-minute Briefings- all in agreement. Agenda item 8 -Update on Safeguarding Reviews-. take this forward to next meeting's agenda item. Agenda item 9- Update Childrens Pathfinder Arrangements. NM- The proposal has been submitted to DoE to and signed by all partners. They have now received feedback on the draft and it has been positive. There is a meeting taking place tomorrow regarding this, however, the plan may not be signed off tomorrow. ECS expressed concern that she had not had sight of the draft Pathfinder Plan. NM to forward plan to ECS. George Shipman to be notified that ECS is to receive		

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	information. ECS has expressed interest in involvement with this. NM to keep group informed when the next meeting is to take place. Next meeting to take place end of July. Date to be confirmed. JF- requested Pathfinder update to be provided as presentation at next meeting.		
Ref	**Action Required** *(if any)*	**Action Owner**	**Timescale**
4.1	**Action:** Safeguarding Reviews- take this forward as next meeting agenda item.	**JG**	**Agenda Planning Meeting July**
4.2	**Action:** Pathfinder plan to be forwarded to Elaine.	**NM**	
4.3	**Action:** George Shipman to be notified that Elaine is to receive information regarding Pathfinder.	**JG**	
4.4	**Action:** Pathfinder update to be provided as presentation at the next meeting.	**JG, NM**	**Agenda Planning Meeting July**
5.	**Any other business**		
	N/A		
6.	**Date & time of next meeting**	**Thursday 25th July @ 9.30 – 12pm**	